2. Program Type Report

From the MTCS Main Menu,

• Use your mouse to click on the words MTCS Reports

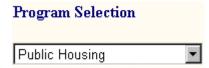
MTCS Reports

The MTCS Selection Menu appears on your screen.

2.1. Program Selection

From the Selection Menu, you must select one of the programs listed below to view this report.

- 1. Public Housing
- 2. Indian Mutual Help
- 3. Indian Rental
- 4. Section 8 Certificates
- 5. Section 8 Vouchers
- 6. Section 8 Moderate Rehabilitation
- 7. All Offices of PIH Programs
- 8. Public & Indian Housing
- 9. Indian Housing
- 10. Section 8 Certificates & Vouchers
- 11. Office of Housing
- Use your mouse to select a 'program' from the drop-down box



* This report is the same irrespective of the program you select

Summary Report 2

2.2. Level of Information

Once you have selected a 'program,'

- Use your mouse to select the 'level of information'
 - 1. National
 - 2. State
 - 3. Field Office
 - 4. Metropolitan Area
 - 5. County
 - 6. City or Locality
 - 7. Housing Agency
 - 8. Project
 - 9. Congressional District



* For detailed information on how to select a 'level of information,' please go to the MTCS documentation web site:

www.hud.gov/pih/systems/mtcs/document.html

2.3. Select the Program Type Report

After you complete the 'level of information' selection,

• Click on the 'Report Menu' button

The MTCS Report Menu appears on your screen.

• Use your mouse to select the *Program Type* Report

Program Type

Summary Report 3